APPLICATION FOR EMPLOYMENT

SECURITY BANK USA

1025 Paul Bunyan Drive NW, Bemidji, MN 56601
Phone: (218) 751-1510

Name:	Date:
PLEASE INDICATE WHERE YOU CAN BE REACHED	
Street address:	Telephone: ( )
City:	Cell Phone: ( ) E-mail Address:
State:	Zip Code:

EMPLOYMENT OBJECTIVES	
Position You Are Interested in Applying For:	Wage/Salary Expectations:
What type of work are you looking for? FULL TIME ☐ PART TIME ☐ TEMP ☐	
Hours available:	Will you work overtime if asked? YES ☐ NO ☐
How were you referred to us?	When are you available to begin work?
Have you ever worked for our company? YES ☐ NO ☐ WHEN Position Held: Reason for Leaving:	
Security Bank USA will consider qualified applicants for all positions without regard to race, color, creed, religion, sex, national origin, age, disability, veteran status, sexual orientation, marital status or status with regard to public assistance.	

EDUCATION

SCHOOL	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREE OR DIPLOMA
High School				Yes ☐ No ☐	
College or University				Yes ☐ No ☐	
Business or Vocational				Yes ☐ No ☐	
Other				Yes ☐ No ☐	

SPECIAL SKILLS AND QUALIFICATIONS

Summarize special job-related skills and qualifications acquired from employment or other experience.

Starting with your present or most recent job, list all previous employers over the past five years. Include any job-related military service assignments and/or volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disability or other protected status. If necessary, use an additional piece of paper.

EMPLOYMENT HISTORY			
1. Previous Employer:		Dates of Employment	Work Performed
Address:		From:	
Telephone Number:		To:	
Job Title:			
Name of Supervisor:	Reason for Leaving:	Starting Wage $	Ending Wage $

EMPLOYMENT HISTORY			
2. Previous Employer		Dates of Employment	Work Performed
Address		From:	
Telephone Number		To:	
Job Title			
Name of Supervisor	Reason for Leaving	Starting Wage $	Ending Wage $

EMPLOYMENT HISTORY			
3. Previous Employer		Dates of Employment	Work Performed
Address		From:	
Telephone Number		To:	
Job Title			
Name of Supervisor	Reason for Leaving	Starting Wage $	Ending Wage $

We may contact the employers listed above unless you indicate otherwise on the spaces provided below:
DO NOT CONTACT:

List Employer Number(s) _____Reason_____

Please account for any employment gaps of at least 30 days:

_____

_____

GENERAL

Can you, after employment, submit verification of your legal right to work in the U.S.? (verification will be required)

Yes ☐ No ☐

Have you ever been convicted of a felony?* Yes ☐ No ☐

* A conviction will not necessarily bar you from employment

REFERENCES

Give name, telephone number(s) and company for three of your past direct supervisors.

1. Name of Individual		Job Title
Company Name	Telephone Number	Work Relationship (Manager, Peer, Subordinate)
2. Name of Individual		Job Title
Company Name	Telephone Number	Work Relationship (Manager, Peer, Subordinate)
3. Name of Individual		Job Title
Company Name	Telephone Number	Work Relationship (Manager, Peer, Subordinate)

APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed six months. Any application wishing to be considered for employment beyond this period should inquire as to whether or not applications are being accepted at that time.

The applicant understands that neither this document nor any offer of employment from the employer constitutes an employment contract unless a specific document to that effect is executed in writing by the President of Security Bank USA. This application and other Company documents are not intended to create and do not create an employment contract between the Company and me. The Company and its employees have an employment relationship which is known as employment "at-will". This means that the employee or the Company may terminate the employment relationship at any time and for any reason, with or without advance notice. I also hereby certify that I have provided accurate, complete and truthful information in this application and my employment may be terminated for violation of this certification.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all standards and guidelines of the employer.

_____ _____

Signature of Applicant Date