



Automatic Deposit Letter

Name

Address

City, State, Zip Code

RE: SWITCHING MY DIRECT DEPOSIT

ATTENTION: Accounts Payable/Accounting

I have recently changed banks and would like to have my direct deposit changed to my new account.

Please discontinue my current deposit and begin making direct deposit(s) into my new Security BankUSA account.

If you have any questions regarding this request, please contact me by mail or call me at the phone number listed below. Thank you for your prompt assistance in this matter.

Sincerely,

Authorized Signature

Date

Direct Deposit Information

Name

Phone: Day/Evening

Address

City, State, Zip Code

Old Bank Name

Old Routing Number/Account Number

Reason for Payment

\$ Amount of Payment

Date of Payment

Security BankUSA

091201258

New Bank Name

New Routing Number/ Account Number